

PROPERTY OWNERSHIP AFFIDAVIT

Section 107.3 of the Virginia Uniform Statewide Building Code (VUSBC) requires that all permit applications list the full name and address of the owner of the property for which a permit is being obtained. The Fairfax County Permits Branch verifies property ownership prior to permit issuance. In certain circumstances, County records will reflect property ownership that is different from that appearing on a permit application. (Discrepancies most commonly occur when a company meets the definition of "owner" as found in the VUSBC, but does not have title to the property or when the submission of an application occurs shortly after a transfer of ownership which has not yet been recorded in the County's real estate files.) In such cases it is the responsibility of the owner to provide evidence of property ownership prior to issuance of the permit. This affidavit provides an opportunity for individuals and companies to certify that under the definition of "owner" found in the VUSBC they are the owners of the property for which the application is being submitted. Completed affidavit forms may be submitted to the Permits Branch in lieu of providing other documentation such as settlement papers. This affidavit must be completed by the property owner listed on the application and must be submitted prior to permit issuance. If you have any questions, please call the Permits Branch at 703-222-0801 prior to signing this form. Copies of signed affidavits are unacceptable. \

(Please Print or Type)

"Owner," as defined in the current edition of the VUSBC, means "the owner or owners of the freehold of the premises or lesser estate therein, a mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, or lessee in control of a building or structure."

I, _____, hereby swear under oath that, to the best of my knowledge, the following statement is true. Pursuant to the definition of "owner" found in the current edition of the VUSBC, the individual or company listed below:

Name: _____

Mailing Address: _____

is the owner of the property located at _____ Lot # _____ and as such may apply for a permit as the owner in accordance with section 107.3 of the VUSBC.

Signature

Title

Date

STATE/DISTRICT OF _____:

: to-wit:

CITY/COUNTY OF _____:

I, _____, a Notary Public in and for the aforesaid State/District hereby certify

that _____ appeared before me in the State/District and City/County aforesaid and

executed this affidavit on this _____ day of _____, 19_____.

NOTARY PUBLIC

My Commission Expires the _____ day of _____, _____.